AFFIDAVIT: BUSINESS SOLD OR **TERMINATED/CLOSED/BANKRUPTCY** OR **MOVED** (OUT OF WEST HAVEN)

If as of October 1, 2025 you have sold, terminated/closed or moved your business (out of West Haven), then you must complete, sign and return this affidavit with **supporting documentation** (see below) to the Assessor's Office no later than November 1, 2025

I ______________________ of ______________________ at ______________________

BUSINESS OWNERS NAME — BUSINESS NAME (IF APPLICABLE) — WEST HAVEN STREET LOCATION

With regards to said business I do so certify that on ______________________ said business was (Please check one):

(DATE)

☐ **SOLD TO:** ______________________

PRINT NAME — PRINT ADDRESS (Including Street Number, Town or City, State and Zip Code)

☐ **TERMINATED/CLOSED/BANKRUPTCY**: Attach one of the appropriate documents listed below.

☐ **MOVED TO:** ______________________

STREET NAME AND NUMBER — TOWN OR CITY — STATE — ZIP CODE

The maker of a false affidavit/statement shall be subject to such fines, penalties and/or imprisonment as provided by law.

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SIGNATURE — PRINT NAME — DATE SIGNED

IT IS THE BUSINESS OWNER'S RESPONSIBILITY TO PROVIDE (AT LEAST ONE OF) THESE DOCUMENTS:

SOLD BEFORE OCTOBER 1, 2025:

1. Executed bill of sale or sales contract;
2. Notarized letter from the purchaser acknowledging the purchase and the date of purchase;
3. Letter from your West Haven landlord indicating the date that your business vacated the West Haven address;
4. Letter from your accountant indicating the date when your business was sold;
5. Letter from your bank indicating the date when your business account was closed;
6. Letter or notice of dissolution from the Secretary of State office;
7. Letter from your insurance company indicating cancellation of business coverage.

TERMINATED/CLOSED/BANKRUPTCY BEFORE OCTOBER 1, 2025:

1. Letter from your West Haven landlord indicating the date that your business vacated the West Haven address;
2. Letter from your accountant indicating the date when your books were closed;
3. Letter from your bank indicating the date when your business account was closed;
4. Letter or notice of dissolution from the Secretary of State office;
5. Letter from your insurance company indicating cancellation of business coverage;
6. Dated bankruptcy papers indicating disposition of the assets owned by the business in question.

MOVED BEFORE OCTOBER 1, 2025 AND STILL IN CONNECTICUT:

1. A personal property tax bill (for the 2025 Grand List) from the Connecticut town that you moved to;
2. Shipping or moving invoices dated prior to October 1 , 2025;
3. Letter from your West Haven landlord indicating the date that your business vacated the West Haven address;
4. Letter from your new landlord indicating the date you first occupied your new location;
5. A government document showing that you changed your business address prior to October 1, 2025;
6. Letter from your accountant indicating the date when your business moved;
7. Letter from your insurance company indicating a change in business coverage because of your new location.

MOVED BEFORE OCTOBER 1, 2025 AND MOVED OUT OF CONNECTICUT:

1. A personal property tax bill from the town in the state that you moved to covering October 1, 2025;
2. Shipping or moving invoices dated prior to October 1, 2025;
3. Letter from your West Haven landlord indicating the date that your business vacated the West Haven address;
4. Letter from your new landlord indicating the date you first occupied your new location;
5. A government document showing the registration date of the business in the state that you moved to;
6. Letter from your accountant indicating the date when your business moved;
7. Letter from your bank indicating the date when your business account was closed;
8. Letter from your bank indicating the date when your business account was opened in that state;
9. Letter or notice of dissolution from the Connecticut Secretary of State's Office;
10. Letter from your insurance company indicating the date of cancellation of your business coverage in Connecticut.

SOLD, TERMINATED/CLOSED OR MOVED (OUT OF WEST HAVEN) AFTER OCTOBER 1, 2025: All personal property is assessed as of October 1, 2025**.** There is no proration for personal property. Therefore you will be responsible to pay for the full year's tax bill, if you sold, terminated/closed or moved (out of) West Haven after October 1, 2025.

ALL TAXES ARE DUE AND PAYABLE UNTIL PROOF SATISFACTORY TO THIS OFFICE IS SUBMITTED AND APPROVED BY THE ASSESSOR'S OFFICE